

Use Opale to write a training module

🕒 **Duration:** 2 days

The goal of the training is to **learn how to use** the publishing chain of educational contents creation, **Opale**¹. Contents can be aimed for several uses: doing an onsite course, assist a remote training, produce a print version, exchange contents with other organizations.

Price

€2,220 excl. VAT (€2,664 incl. VAT) for the training.

Registration methods and access deadline

Contact us to organize your session, either remotely or at your premises.

The lead time for organization is approximately 1 month.

Prerequisites

Be comfortable with standard computer use

In order to take advantage of the manipulation exercises, each trainee is invited to prepare an existing training content (in editable digital format) to transfer in Opale, as well as resources such as images, graphs, videos...

For who?

👤 **Target audience:** Authors.

This training is intended for **trainers, educational experts and pedagogical professionals**, beginner users and Opale users-to-be.

Objectives

- Know and understand Opale's document model.
- Get to know the vocabulary linked to the manipulation of the publishing chain.
- Know how to add the content in the editing interface of the application.
- Understand the notion of content granularity and know how to implement it in your own context.
- Know how to publish the various publications available in Opale.

Program

1 — Discover Opale

- Presentation of Opale and the basics of a publishing chain.
- Analysis of the document to digitize: identification of the structure and the semantic tags.
- First steps with Opale: study of the model possibilities.
- Generation of the various types of documents and distribution.

2 — Produce and organize

- Creation exercises based on your contents: creation of the module and its structure, course content input.
- Organization of the content items in spaces of the explorer.

3 — Enrich the educational content

- Text markup: tables, highlights, etc.

- Multimedia resources integration: audio, video, mathematical formula, computer listing, etc.
- Indexes integration (glossary, bibliography...);
- Creation of exercises and quizzes;
- Creation of rich media activities;
- Reflection on references to other parts of the course;
- Ensure the digital accessibility of the content.

4 — Optimize document management and organize production

- Reuse of fragments of contents;
- Content management features: trash, advanced search, history, Xml differential;
- Know and use the collaborative features: life cycle, proofreading and annotation through a web browser.

Go further...

Presentation of Opale extensions, adding extra features.

Addition of a 3rd day

A 3rd day can be also be added — following the use of Opale in real conditions for a few weeks — to go further and review the concepts and manipulations.

Pedagogy and tools

Educational principles

- The training is focused on the practice: the manipulation of Opale through exercises.
- The terminology and concepts are introduced as the training progresses.
- The training is adjusted to your needs, the manipulation of Opale is done ideally on **your own education writing project**.
- The parts that don't correspond to your use are deleted and the important ones deepened.

Tools

- The open source publishing chain Opale, accessible on a server made available for the duration of the training,
- The webconference system (for distance learning),
- Access to Learn portal, where administrative and pedagogical documents are centralized as well as questionnaires (positioning, satisfaction, evaluation).

Training materials

- Web slideshow,
- Trainee booklet in PDF format, including the course program and the details of the manipulations.

The documents are made available to the trainees at the beginning of the session.

Organization

A trainer can assist a **maximum of 8 trainees** during the training.

Assessment methods

The acquired skills are assessed via an online questionnaire.

1. <https://doc.scenari.software/Opale/>